




Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OFFICE OF NUEVA ECIJA

DEP-ED SDO N.E.  
**RELEASED**  
MAY 25 2023  
RECORDS SECTION

**MEMORANDUM**

TO : Assistant Schools Division Superintendents  
Chiefs of Division, CID and SGOD  
Public Schools District Supervisors  
All Others Concerned

FROM :  **Engr. EDGARD C. DOMINGO, PhD., CESO V**  
Schools Division Superintendent

SUBJECT : **3<sup>rd</sup> MONTHLY VIRTUAL MEETING OF ADMINISTRATIVE OFFICER II**

DATE : May 24, 2023

Please be informed that there will be a virtual meeting on May 26, 2023, at 9:00am via MS Teams.

The following are the agenda of the meeting, to wit;

- a. Procurement Processes
- b. Financial Matters
- c. Capacity Building on Personnel Actions and Processes for Administrative Officers
- b. Other matters

The participants of the meeting are the Administrative Officer II Elementary Schools.

Participants are requested to join the meeting thru Microsoft Teams using the link:

<https://bit.ly/AOIIMeeting>

Attendance is a must.

For information, guidance and compliance.

RBG 2023 3<sup>rd</sup> Monthly Virtual Meeting of Administrative Officer II  
1-3-2/RBG 24-05-2023

**MEMORANDUM**



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