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Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OFFICE OF NUEVA ECIJA

RECORDS SECTION

15 November 2022

DIVISION MEMORANDUM  
No. 395, s. 2022

**CONDUCT OF THE REGIONAL CAPACITY-BUILDING ON ENHANCING  
CAPABILITIES OF RFTAT AND DFTAT IN TECHNICAL ASSISTANCE  
PROVISION FOR THE DEVELOPMENT OF SCHOOL STANDARDS TOWARD  
HIGHER PERFORMANCE**

To: Schools Division Superintendents  
School Governance Operations Division Chiefs  
Public Schools District Supervisors  
School-Based Management/Monitoring & Evaluation Focal Persons  
School Heads  
All Others Concerned

1. Pursuant to the provisions of RA 9155 or the Governance of Education Act Of 2001 that emphasizes that every unit in the education bureaucracy is responsible and accountable for continuous improvement of learning outcomes, the Department of Education through the Field Technical Assistance Division (FTAD) shall conduct the Regional Capacity-Building On “*Enhancing Capabilities Of RFTAT and DFTAT In Technical Assistance Provision For The Development Of School Standards Toward Higher Performance*” to the sixteen Schools Division Offices (SDO) divided into four (4) clusters on November 22-25, 2022.
2. This activity has the following aims:
  - 2.1 Plan for relevant and meaningful activities and ways for continuous improvement of school practices and processes on areas identified as dimensions of school operations:
    - 2.2.2 Leadership;
    - 2.2.3 Governance and Accountability;
    - 2.2.4 Human Resources and Team Development;
    - 2.2.5 Finance and Resource Management and Mobilization;
    - 2.2.6 Curriculum and Instruction; and,
    - 2.2.7 Learning Environment.
  - 2.2 Strengthen collaboration between RO and SDO in developing contextualized tools and mechanisms in the provision of TA to schools and prepare them in the challenges of school governance and SBM Validation;
  - 2.3 Enhance the existing tools so that schools can continue in their self-assessment to identify areas for improvement in the aforementioned dimensions in SBM.
  - 2.4 Enhance skills in providing technical assistance and its mechanisms as provided in RM 063, Series 2021.
  - 2.5 Simulate the processes in providing impactful technical assistance with sharing of effective practices and mechanisms.



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3. As per agreement, the cluster assigned will attend with the corresponding number of participants are as follows:

Cluster	Participating SDOs	No. of Participants				
		D.O	PSDS	ES	HS	TOTAL
2	Nueva Ecija	3	33	24	15	75
	Gapan	3	0	21	11	35
	San Jose City	3	0	25	10	38
	Science City of Munoz	3	0	22	10	35
	Aurora	3	10	17	12	42
<b>TOTAL</b>	<b>16</b>	<b>48</b>	<b>43</b>	<b>109</b>	<b>48</b>	<b>225</b>

4. The following RFTAT counterparts are enjoined to participate in this activity who will serve as moderator during the activity:

Date	RFTAT Members
November 25	Eva B. Imingan Rafael C. Rubio Zandra Paruguinog Erwin Pagtalunan

- Attached is the *Matrix of the Activity* see Enclosure No. 1
- Participants to this activity are the select Division Personnel, PSDSs, Schools Heads of Elementary and High School from SDO Nueva Ecija, SDO Gapan City, SDO San Jose City, SDO Science City of Munoz, and SDO Aurora (see Enclosure No. 2)
- Meals and venue of this activity shall be charged against SUB-ARO downloaded to the host division from Regional MOOE of the FTAD. However, transportation and other miscellaneous expenses of the participants shall be sourced-out from local funds subject to the usual auditing rules and regulations.
- This memorandum will serve as the participants travel authority.
- Immediate dissemination of this Memorandum is directed.

**JESSIE D. FERRER, CESO V**  
Schools Division Superintendent

**RONILO E. HILARIO**  
Assistant Schools Division Superintendent

Encl: None  
Reference: as stated  
To be included in Perpetual Index  
RFTAT  
DFTAT  
TECHNICAL ASSISTANCE

3-1/RMC: 11-03-22



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**MATRIX OF ACTIVITY**

**ENHANCING CAPABILITIES OF RFTAT AND DFTAT IN TECHNICAL ASSISTANCE PROVISION FOR THE DEVELOPMENT OF SCHOOL STANDARDS TOWARD HIGHER PERFORMANCE**

<b>DATE</b>	<b>November 25, 2022</b>
8:30-9:00	Opening Program
9:00-09:30	<p><b>PRELIMINARY ACTIVITIES</b></p> <p>Lupang Hinirang Prayer Region 3 Hymn Roll Call Welcome Remarks..... <b>JESSIE D. FERRER, CESO V</b> Words of Inspiration..... <b>RD Dr. May B. Eclar, PhD, CESO III</b> Statement of Objectives..... <b>Eva B. Imingan, Ph.D.</b> Mechanics of the Activity..... <b>Rafael C. Rubio, Ph.D.</b></p>
09:30 - 9:45	<b>AM SNACKS</b>
09:45-11:00	<p>Technical Assistance Provision in the light of DM 75, Series 2022: Development of School Standards Toward Higher Performance -Eva B. Imingan, Ph.D.</p>
11:00-12:00	<p>Suggested MOVs for the dimensions of school operations:</p> <ol style="list-style-type: none"> <li>1.1 Leadership;</li> <li>1.2 Governance and Accountability;</li> <li>1.3 Human Resources and Team Development;</li> <li>1.4 Finance and Resource Management and Mobilization;</li> <li>1.5 Curriculum and Instruction; and,</li> <li>1.6 Learning Environment.</li> </ol> <p><b>-Eva B. Imingan, Ph.D.</b></p>
12:00-1:00	<b>LUNCH</b>
1:00-3:00	<p>Implementation Arrangements of RM 063, The Technical Assistance Framework for the RFTAT/DFTAT Operations in All Levels of Governance per RM 063 Series of 2021 and RM 559, Series of 2022 <b>-Rafael C. Rubio, Ph.D</b></p>
3:00-3:15	<b>PM SNACK</b>
3:16-5:00	<p><b>WORKSHOP PROPER</b> Crafting of TA Plan (Workshop) Simulation of TA Provision following Mechanisms in RM063, Series 2021  <b>- Eva B. Imingan, Ph.D.</b></p>

## PARTICIPANTS

SDO	NAME	DESIGNATION
NUEVA ECIJA	Luis M. Calison	SGOD Chief
NUEVA ECIJA	Rowena M. Castillo	EPS I – SGOD
NUEVA ECIJA	Jet Lee L. Ocampo	SEPS SMME
NUEVA ECIJA	Mark Anthony T. Calabano	EPS II SMME
NUEVA ECIJA	Agnes R. Reyes	PSDS
NUEVA ECIJA	Alex F. Mantile	PSDS
NUEVA ECIJA	Amelia P. Nebres	PSDS
NUEVA ECIJA	Apollo A. Lactao	PSDS
NUEVA ECIJA	Arnold D. De Castro	PSDS
NUEVA ECIJA	Arnold M. Galvez	PSDS
NUEVA ECIJA	Arturo C. Apostol	PSDS
NUEVA ECIJA	Benigno S. Diozon	PSDS
NUEVA ECIJA	Cesar C. Lopez	PSDS
NUEVA ECIJA	Domingo R. Bernabe	PSDS
NUEVA ECIJA	Edgardo L. Camacho	PSDS
NUEVA ECIJA	Eleanor Manibog	PSDS
NUEVA ECIJA	Elizabeth P. Sibayan	PSDS
NUEVA ECIJA	Ester D. Ramos	PSDS
NUEVA ECIJA	Maribel Leybag	PSDS
NUEVA ECIJA	Florante M. Escosa	PSDS
NUEVA ECIJA	Gina G. Abesamis	PSDS
NUEVA ECIJA	Gloria G. Vicencio	PSDS
NUEVA ECIJA	Hector G. Flores	PSDS
NUEVA ECIJA	Mauricio F. Angeles	PSDS
NUEVA ECIJA	John A. Dela Cruz	PSDS
NUEVA ECIJA	Juanita F. Antonino	PSDS
NUEVA ECIJA	Lulu B. Diamante	PSDS
NUEVA ECIJA	Marilou R. Buenaventura	PSDS
NUEVA ECIJA	Mario R. Quiambao	PSDS
NUEVA ECIJA	Marissa G. Gamboa	PSDS
NUEVA ECIJA	Michael P. Fronda	PSDS
NUEVA ECIJA	Noemi C. Sagcal	PSDS
NUEVA ECIJA	Marilou Tongol	PSDS
NUEVA ECIJA	Ramil P. Polintan	PSDS
NUEVA ECIJA	Rogelio S. Bue	PSDS
NUEVA ECIJA	Rowena V. Grospe	PSDS
NUEVA ECIJA	Severino M. Jocson Jr.	PSDS
NUEVA ECIJA	Lalaine Calderon	School Head Elem
NUEVA ECIJA	Noelito Bedasua	School Head Elem
NUEVA ECIJA	Alfredo Mendoza	School Head Elem
NUEVA ECIJA	Arnold Ong	School Head Elem
NUEVA ECIJA	Joseph Mer Aquino	School Head Elem
NUEVA ECIJA	Jay Lagasca	School Head Elem
NUEVA ECIJA	Merly Aquino	School Head Elem
NUEVA ECIJA	Deborah Manuel	School Head Elem
NUEVA ECIJA	Marie Fe Manuzon	School Head Elem
NUEVA ECIJA	Joselito Bernardo	School Head Elem
NUEVA ECIJA	Vicente Hilario Jr.	School Head Elem
NUEVA ECIJA	Erwin Selga	School Head Elem
NUEVA ECIJA	Blessie May S. Felipe	School Head Elem
NUEVA ECIJA	Robert Gumangan	School Head Elem

NUEVA ECIJA	Myrna Bautista	School Head Elem
NUEVA ECIJA	Pamela Jarduela	School Head Elem
NUEVA ECIJA	Medelina Villareal	School Head Elem
NUEVA ECIJA	Raymundo Naredo	School Head Elem
NUEVA ECIJA	Raquel Datu	School Head Elem
NUEVA ECIJA	Grace Racuya	School Head Elem
NUEVA ECIJA	Susan De Guzman	School Head Elem
NUEVA ECIJA	Yolanda Pagdatu	School Head Elem
NUEVA ECIJA	Celia Esguerra	School Head Elem
NUEVA ECIJA	Janette Padolina	School Head Elem
NUEVA ECIJA	Catalina Salum	School Head HS
NUEVA ECIJA	Rhodalyn Escaño	School Head HS
NUEVA ECIJA	Virginia D. Fernandez	School Head HS
NUEVA ECIJA	Jesusa Bote	School Head HS
NUEVA ECIJA	Jenny Luz Batalla	School Head HS
NUEVA ECIJA	Adora Dela Cruz	School Head HS
NUEVA ECIJA	Noelito Noe	School Head HS
NUEVA ECIJA	Thresalyn Cabico	School Head HS
NUEVA ECIJA	Benilda Baluyan	School Head HS
NUEVA ECIJA	Ayielyn Cruz	School Head HS
NUEVA ECIJA	Rowena Constantino	School Head HS
NUEVA ECIJA	Perfecta Felix	School Head HS
NUEVA ECIJA	Ma. Lourdes Ramirez	School Head HS
NUEVA ECIJA	Laarni L. Villarosa, Ph.D	School Head HS
NUEVA ECIJA	Evangeline Gaspar	School Head HS

Other SDOs	Participating	No. of Participants				TOTAL
		D.O	PSDS	ES	HS	
Gapan		3	0	21	11	35
San Jose City		3	0	25	10	38
Science City of Munoz		3	0	22	10	35
Aurora		3	10	17	12	42
<b>TOTAL</b>		<b>48</b>	<b>43</b>	<b>109</b>	<b>48</b>	<b>225</b> (Including Nueva Ecija)