



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OFFICE OF NUEVA ECIJA

DEP-ED SDO N.E.  
**RELEASED**  
JUL 12 2022

**RECORDS SECTION**

12 July 2022

DIVISION MEMORANDUM

No. 199 s. 2022

**RECONSTITUTION OF INVENTORY COMMITTEE IN DEPED  
SCHOOLS DIVISION OFFICE OF NUEVA ECIJA**

To: Assistant Schools Division Superintendent  
Division Chiefs, CID and SGOD  
Administrative Officers  
All Others Concerned

1. In compliance with the COA Circular No. 2020-006, "Guidelines and Procedures in the Conduct of Physical Count of Property, Plant and Equipment (PPE), Recognition of PPE Items Found at Station, and Disposition for Non-existing/Missing PPE Items, for the One-Time Cleansing of PPE Account Balances of Government Agencies", this division, relative to the continuing efforts in Asset Management as a reporting requirement of the Commission on Audit, hereby created an Inventory Committee to supervise the inventory of properties and equipment and submission of Report on Physical Count of Property, Plant and Equipment (RPCPPE).
2. The team shall be composed of the following:
  - a. Alberto V. Tecson -Team Leader
  - b. Herminhel SP. Gabriel- Member
  - c. Cherry May I. Eligado- Member
  - d. Mikhail C. Hilario- Member
  - e. Michelle V. Reyes- Member
  - f. Joseph E. Aquino- Member
3. Immediate dissemination of this memorandum is desired.

  
**JESSIE D. FERRER, CESO V**  
Schools Division Superintendent

Encl.: None

References: COA Circular No. 2020-006

To be indicated in the Perpetual Index  
under the following subject:

INVENTORY  
COMMITTEE

DM 2022 Reconstitution of Inventory Committee  
1-3-3/AVT 07-11-2022



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