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JUN 28 2021

Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OFFICE OF NUEVA ECIJA

RECORDS SECTION

24 June 2021

DIVISION MEMORANDUM  
No. 167, s. 2021

**EVALUATION RATING SHEETS FOR LOCALLY DEVELOPED LEARNING RESOURCES**

To: Assistant Schools Division Superintendents  
Chiefs, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
Learning Resource Evaluators (LREs)  
All Others Concerned

1. This Office, through the Curriculum Implementation Division (CID), Learning Resource Management and Development Section (LRMDS), issues these Evaluation Rating Sheets for Locally Developed Learning Resources which shall be used in the quality assurance process of learning resources.
2. It aims to provide quality learning resources to the Novo Ecijano learners and to ensure that the locally developed / contextualized learning resources being utilized in the field adheres to the standards set by the department.
3. All locally developed learning resources must undergo the quality assurance process in the respective levels of governance (school/district/Schools Division Office) before its approval and utilization. The quality assurance team shall be organized in each level and shall be responsible in evaluating the learning resources.
4. Enclosed are the following:
  - a. *Enclosure No. 1 - Evaluation Rating Sheet for New Print Resources such as Self-Learning Kits (SLKs), Learning Activity Sheets (LASSs), Strategic Intervention Materials (SIMs), Workbooks and other newly-developed print learning materials*
  - b. *Enclosure No. 2 - Evaluation Rating Sheet for Storybooks and Big Books*
  - c. *Enclosure No. 3 - Evaluation Rating Sheet for Audio and Video Recordings*
  - d. *Enclosure No. 4. 1. - Content Evaluation Rating Sheet of ADM Modules*
  - e. *Enclosure No. 4. 2. - Language Review Rating Sheet of ADM Modules*
  - f. *Enclosure No. 4. 3. - Layout and Design Evaluation Rating Sheet of ADM Modules*
  - g. *Enclosure No. 5 - Composition of Quality Assurance Team*
5. Digital copies of the abovementioned evaluation sheets can be accessed via this link <https://bit.ly/EvaluationRatingSheetForLRs>
6. For queries or clarifications, you may contact Learning Resource Management and Development Section (LRMDS) through this email address [lrm.ds.nuevaecija@deped.gov.ph](mailto:lrm.ds.nuevaecija@deped.gov.ph).
7. Immediate dissemination of this memorandum is earnestly desired.

**JESSIE D. FERRER, CESO V**  
Schools Division Superintendent

Encl.: As stated  
References: LRMDS Framework, Version 2, 2010ADM LRS  
DM No.133, s.2017

To be included in the Perpetual Index  
under the following subjects:  
LRMDS LEARNING RESOURCES EVALUATION RATING SHEET

DM 2021 Evaluation Rating Sheets for LRs  
2 - 3/ BFM 06-24-2021



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Republic of the Philippines  
**Department of Education**  
REGION III  
**SCHOOLS DIVISION OFFICE OF NUEVA ECIIJA**

**Evaluation Rating Sheet for New Print Resources**

**Reference Number:** \_\_\_\_\_

Learning Area: \_\_\_\_\_  
Grade Level: \_\_\_\_\_  
Title: \_\_\_\_\_  
Learning Competency/ies Code: \_\_\_\_\_  
Number of Pages: \_\_\_\_\_

Writer/s: \_\_\_\_\_  
Illustrator/s: \_\_\_\_\_  
Layout Artist/s: \_\_\_\_\_  
Language Used: \_\_\_\_\_

**Instructions:**

Examine the material carefully and for each evaluation criterion consider the extent to which the resource meets the criteria.

Check the appropriate number (with):

- 4** - being *Very Satisfactory (VS)*;
- 3** - *Satisfactory (S)*;
- 2** - *Fair* and
- 1** - *Poor*

For a rating **below 4**, write your comments/justifications on each evaluation criterion. If an evaluation criterion is *Not Applicable (NA)*, the material is rated **3** on said criterion. Attach extra sheets if necessary. Your report may be completed in soft or hardcopy. Please write legibly if completing in hardcopy.

<b>FACTOR 1: CONTENT</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
1. Content is suitable to the student's level of development.				
2. Material contributes to the achievement of specific objectives of the subject area and grade/year level for which it is intended.				
3. Material provides for the development of higher cognitive skills such as critical thinking, creativity, learning by doing, inquiry, problem solving, etc.				
4. Material is free of ideological, cultural, religious, racial, and gender biases and prejudices.				
5. Material enhances the development of desirable values and traits such as: (Put a check mark only on the applicable values and traits) 11-14 = 4, 8-10 = 3, 5-7 = 2, 1-4 = 1 ____ Pride in being a Filipino ____ Spiritual and emotional ____ Cognitive ____ Love for country ____ Helpfulness/Teamwork/Cooperation ____ Unity ____ Desire to learn new things ____ Honesty and trustworthiness				



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<ul style="list-style-type: none"> <li>_____ Ability to know right from wrong</li> <li>_____ Respect</li> <li>_____ Gross motor</li> <li>_____ Productive Work</li> <li>_____ Independence and initiative</li> <li>_____ Love for oneself, family and community</li> </ul>				
6. Material has the potential to arouse interest of target reader.				
7. Adequate warning/symbols are provided in topics and activities where safety and health are of concern.				
<b>Total Points</b>				
<b>Note:</b> SLR must score <b>at least 21 points</b> out of a maximum <b>28 points</b> to pass this criterion. Please put a check mark on the appropriate box.	<b>Passed</b>			
	<b>Failed</b>			
<b>FACTOR 2: FORMAT</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
<b>A. Text</b>				
1. Size of letters is appropriate to the intended user				
2. Spaces between letters and words facilitate reading				
3. Font is easy to read				
4. Printing is of good quality				
<b>B. Illustrations</b>				
1. Simple and easily recognizable				
2. Clarify and supplement the text				
3. Properly labelled or captioned (if applicable)				
4. Realistic / appropriate colors				
5. Attractive and appealing				
6. Culturally relevant				
<b>C. Design and Layout</b>				
1. Attractive and pleasing to look at				
2. Simple (i.e. does not distract the attention of the reader)				
3. Adequate illustration in relation to text				
4. Harmonious blending of elements (e.g. illustrations and text)				
<b>D. Paper and Binding</b>				
1. Paper used contributes to easy reading				
2. Durable binding to withstand frequent use				
<b>E. Size and Weight of Resources</b>				
1. Easy to handle				
2. Relatively light				
<b>Total Points</b>				
<b>Note:</b> SLR must score <b>at least 54 points</b> out of a maximum <b>72 points</b> to pass this criterion. Please put a check mark on the appropriate box.	<b>Passed</b>			
	<b>Failed</b>			
<b>FACTOR 3: PRESENTATION AND ORGANIZATION</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
1. Presentation is engaging, interesting, and understandable				
2. There is logical and smooth flow of ideas				
3. Vocabulary level is adapted to target reader's likely experience and level of understanding				
4. Length of sentences is suited to the comprehension level of the target reader				
5. Sentences and paragraph structures are varied and interesting to the target reader				
<b>Total Points</b>				
<b>Note:</b> SLR must score <b>at least 15 points</b> out of a maximum <b>20 points</b> to pass this criterion. Please put a check mark on the appropriate box.	<b>Passed</b>			
	<b>Failed</b>			
<b>FACTOR 4: ACCURACY AND UP-TO-DATEDNESS OF INFORMATION</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
Note down observations about the information contained in the material, citing specific pages where the following errors are found (No. of errors 14 up = 1; 13-10 = 2; 9-5 = 3; 4 below = 4)				
1. Conceptual errors				
2. Factual errors				
3. Grammatical errors				
4. Computational errors				

5. Obsolete information				
6. Typographical and other minor errors (e.g. inappropriate or unclear illustrations, missing, labels, wrong captions, etc.)				
<b>Total Points</b>				
<b>Note:</b> SLR must score <b>at least 24 points</b> out of a maximum <b>24 points</b> to pass this criterion. Please put a check mark on the appropriate box.	<b>Passed</b>			
	<b>Failed</b>			

*Reference: Revised Learning Resource Management and Development (LRMD) Framework and Manual by the Department of Education*

**Other Comments**

(Please write your comments and recommendations on the material not captured in Factors 1 to 4. Use additional sheets if necessary.)

Recommendation

**Note:** A material which **Failed in at least one of the two Factors** in this rating sheet should not be recommended for possible use in public schools.

(Please put a check mark (☐) in the appropriate box.)

- ☐ I / We **recommend** the approval of this supplementary learning resource for possible use in public schools provided that the corrections / revisions included in this report are made. (Publisher must implement all recommended corrections / revisions in their next printing or provide an errata.)
- ☐ I / We **do not recommend** the approval of this supplementary learning resource for possible use in public schools for the reasons stated below and/or cited in this evaluation report. (Please use separate sheet if necessary.)

(Please sign below and at the back of each page.)

I/We certify that this evaluation report and recommendation are my/our own and have been made without any undue influence from others.

Evaluators	Signatures
<hr/>	<hr/>
<hr/>	<hr/>
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Date: 

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Republic of the Philippines  
Department of Education  
REGION III  
SCHOOLS DIVISION OFFICE OF NUEVA ECIIJA

**Evaluation Rating Sheet for Storybooks and Big Books**

Reference Number: \_\_\_\_\_

Learning Area: \_\_\_\_\_  
Grade Level: \_\_\_\_\_  
Title: \_\_\_\_\_  
Learning Competency/ies Code: \_\_\_\_\_  
Number of Pages: \_\_\_\_\_

Writer/s: \_\_\_\_\_  
Illustrator/s: \_\_\_\_\_  
Layout Artist/s: \_\_\_\_\_  
Language Used: \_\_\_\_\_

**Instructions:**

Examine the material carefully and for each evaluation criterion consider the extent to which the resource meets the criteria.

Check the appropriate number (with):

- 4** - being *Very Satisfactory (VS)*;
- 3** - *Satisfactory (S)*;
- 2** - *Fair* and
- 1** - *Poor*

For a rating **below 4**, write your comments/justifications on each evaluation criterion. If an evaluation criterion is *Not Applicable (NA)*, the material is rated **3** on said criterion. Attach extra sheets if necessary. Your report may be completed in soft or hardcopy. Please write legibly if completing in hardcopy.

FACTOR 1: CONTENT	4	3	2	1
1. Story 1. The story has a catchy title. 2. The story focuses on one main theme. 3. The story arouses the interest of the child. 4. The story length is appropriate to the age group, type, and content of the material.				
2. Socio-cultural sensitivity 1. The material is free from ideological, cultural, religious, racial, and gender biases and prejudices. 2. The material is related to one's own cultural experiences or those of other cultures. 3. The material promotes appreciation of positive customs and culture (e.g., special days or occasions, cultural activities or celebrations, etc.) 4. The material provides awareness of one's own country or of other countries.				



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<p>3. Developmental aspect</p> <p>The story considers the developmental needs of children such as: (Please mark appropriate item with an "X".)</p> <p>___ Strengthens security in relationship with family members</p> <p>___ Strengthens self-concept, helps one to appreciate his / her own worth</p> <p>___ Meets the need for achievement</p> <p>___ Meets the need for security and safety (freedom from fear, anxiety, and feeling of guilt)</p> <p>___ Meets the need for experience and adventure</p> <p>___ Meets the need to belong to a group</p> <p>___ Meets the need for desirable values and traits</p> <p>___ Others (please specify)</p>				
<p>4. Plot / Story Line</p> <p>1. The plot is clear and simple.</p> <p>2. The plot is made up of familiar objects, themes, actions.</p> <p>3. The plot stimulates critical thinking.</p> <p>4. The plot has logical flow that allows the child to anticipate the outcome of events.</p> <p>5. The plot allows the child to connect with the emotion/s conveyed.</p> <p>6. The story ends with a positive or satisfying mood.</p>				
<p>5. Characters</p> <p>1. The main character/s is/are a model/s of virtues.</p> <p>2. Each character's personality is interesting and clear.</p> <p>3. The supporting character/s enhance/s the dynamics of the story.</p>				
<p>6. Visuals</p> <p>1. The visuals illustrate and clarify the story.</p> <p>2. The images are easily recognizable.</p> <p>3. The images are appropriate to the reader's age and life situations.</p> <p>4. The images are artistically appealing (i.e., not frightening).</p>				
<p>7. Language</p> <p>1. Vocabulary used is adapted to the child's experiences and understanding.</p> <p>2. Language used plays on words (i.e., nonsense syllables, lots of repetition).</p> <p>3. Direct and indirect quotations are interestingly combined.</p> <p>4. Sentences are clear, short, and simple.</p> <p>5. Sentence constructions are consistent and appropriate</p>				
<p>8. Grammar</p> <p>Sentences are grammatically correct and contain no typographical errors.</p>				
<b>Total Points</b>				
<p><b>Note:</b> SLR must score <b>at least 24 points</b> out of a maximum <b>32 points</b> to pass this criterion. Please put a check mark on the appropriate box.</p>		<b>Passed</b>		
		<b>Failed</b>		
<b>FACTOR 2: FORMAT AND TECHNICAL ASPECTS</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
<p>1. Prints</p> <p>1. Size of letters is appropriate to the intended user.</p> <p>2. Font style is easy to read.</p> <p>3. Spaces between letters and words facilitate easy reading.</p>				
<p>2. Book design and layout</p> <p>1. Layout is appropriate to the child.</p> <p>2. Cover is attractive and pleasing to look at.</p> <p>3. Text and visuals are properly placed.</p> <p>4. Text and visuals are consistent.</p>				
<p>3. Paper and Binding</p> <p>1. Paper used is of good quality (i.e., can withstand wear and tear, will not strain the eyes, etc.).</p> <p>2. Binding is durable and can withstand frequent use.</p> <p>3. Size is appropriate and relatively easy to handle.</p> <p>4. Weight is relatively light.</p>				

5. Printing is of good quality (i.e., no broken letters, no typographical errors, even density, correct alignment, properly placed screen registrations, no misprints)				
<b>Total Points</b>				
<b>Note:</b> SLR must score <b>at least 9 points</b> out of a maximum <b>12 points</b> to pass this criterion. Please put a check mark on the appropriate box.		<b>Passed</b>		
		<b>Failed</b>		

Reference: Revised Learning Resource Management and Development (LRMD) Framework and Manual by the Department of Education

**Other Comments**

(Please write your comments and recommendations on the material not captured in Factors 1 and 2. Use additional sheets if necessary.)



Recommendation

**Note:** A material which **Failed in at least one of the two Factors** in this rating sheet should not be recommended for possible use in public schools.

(Please put a check mark (☐) in the appropriate box.)

- ☐ I / We **recommend** the approval of this supplementary learning resource for possible use in public schools provided that the corrections / revisions included in this report are made. (Publisher must implement all recommended corrections / revisions in their next printing or provide an errata.)
- ☐ I / We **do not recommend** the approval of this supplementary learning resource for possible use in public schools for the reasons stated below and/or cited in this evaluation report. (Please use separate sheet if necessary.)

(Please sign below and at the back of each page.)

I/We certify that this evaluation report and recommendation are my/our own and have been made without any undue influence from others.

Evaluators	Signatures
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

Date: 

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Republic of the Philippines  
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SCHOOLS DIVISION OFFICE OF NUEVA ECIIJA

**Evaluation Rating Sheet for Audio and Video Recordings**

Reference Number: \_\_\_\_\_

Learning Area: \_\_\_\_\_  
Grade Level: \_\_\_\_\_  
Title: \_\_\_\_\_  
TV Broadcaster: \_\_\_\_\_

Copyright Year: \_\_\_\_\_  
Language Used: \_\_\_\_\_  
Length in Minutes: \_\_\_\_\_  
SDO Annex: \_\_\_\_\_

**Instructions:**

Examine the material carefully and for each evaluation criterion consider the extent to which the resource meets the criteria.

Check the appropriate number (with):

- 4** - being *Very Satisfactory (VS)*;
- 3** - *Satisfactory (S)*;
- 2** - *Fair* and
- 1** - *Poor*

For a rating **below 4**, write your comments/justifications on each evaluation criterion. If an evaluation criterion is *Not Applicable (NA)*, the material is rated **3** on said criterion. Attach extra sheets if necessary. Your report may be completed in soft or hardcopy. Please write legibly if completing in hardcopy.

FACTOR 1: CONTENT	4	3	2	1
1. Content is suitable to the student's level of development.				
2. Material contributes to the achievement of specific objectives of the subject area and grade/year level for which it is intended.				
3. Material provides for the development of higher cognitive skills such as critical thinking, creativity, learning by doing, inquiry, problem solving, and 21st Century Skills.				
4. Material is free of ideological, cultural, religious, racial, and gender biases and prejudices.				
Material enhances the development of desirable values and traits such as: (Put a check mark only to the applicable values and traits) ____ Creativity and Innovation ____ Critical Thinking and Problem Solving ____ Communication and Collaboration ____ Information, Media, and ICT Literacy ____ Flexibility and Adaptability ____ Social and Cross-cultural Skills ____ Productivity and Accountability				



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_____ Initiative and Self-direction				
_____ Others (Please specify)				
6. Material arouses interest of target reader.				
7. Adequate warning / cautionary notes are provided in topics and activities where safety and health are of concern.				
<b>Total Points</b>				
<b>Note:</b> SLR must score <b>at least 21 points</b> out of a maximum <b>28 points</b> to pass this criterion. Please put a check mark on the appropriate box.		<b>Passed</b>		
		<b>Failed</b>		
<b>FACTOR 2: FORMAT/TECHNICAL DESIGN</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
1. Volume and quality of sound is appropriate.				
2. Pacing is effective and appropriate to instructional purposes.				
3. Audio-visual effects (music, sounds, graphics, etc) are appropriate and effective for instructional purposes.				
<b>Total Points</b>				
<b>Note:</b> SLR must score <b>at least 9 points</b> out of a maximum <b>12 points</b> to pass this criterion. Please put a check mark on the appropriate box.		<b>Passed</b>		
		<b>Failed</b>		
<b>FACTOR 3: PRESENTATION AND ORGANIZATION</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
1. Presentation is engaging, interesting, and understandable				
2. There is logical and smooth flow of ideas				
3. Vocabulary level is adapted to target reader's likely experience and level of understanding				
4. Length of the video/audio recording is appropriate to the attention span of the target learner.				
<b>Total Points</b>				
<b>Note:</b> SLR must score <b>at least 12 points</b> out of a maximum <b>16 points</b> to pass this criterion. Please put a check mark on the appropriate box.		<b>Passed</b>		
		<b>Failed</b>		
<b>FACTOR 4: ACCURACY AND UP-TO-DATEDNESS OF INFORMATION</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
1. Conceptual errors				
2. Factual errors				
3. Grammatical errors				
4. Computational errors				
5. Obsolete information				
6. Typographical and other minor errors (e.g. inappropriate or unclear illustrations, missing, labels, wrong captions, etc.)				
<b>Total Points</b>				
<b>Note:</b> SLR must score <b>at least 24 points</b> out of a maximum <b>24 points</b> to pass this criterion. Please put a check mark on the appropriate box.		<b>Passed</b>		
		<b>Failed</b>		

Reference: DepEd Evaluation Rating Sheet for Audio and Video Recordings

**Other Comments**

(Please write your comments and recommendations on the material not captured in Factors 1 to 4. Use additional sheets if necessary.)

Recommendation

**Note:** A material which **Failed in at least one of the two Factors** in this rating sheet should not be recommended for possible use in public schools.

(Please put a check mark (☐) in the appropriate box.)

- ☐ I / We **recommend** the approval of this supplementary learning resource for possible use in public schools provided that the corrections / revisions included in this report are made. (Publisher must implement all recommended corrections / revisions in their next printing or provide an errata.)
- ☐ I / We **do not recommend** the approval of this supplementary learning resource for possible use in public schools for the reasons stated below and/or cited in this evaluation report. (Please use separate sheet if necessary.)

(Please sign below and at the back of each page.)

I/We certify that this evaluation report and recommendation are my/our own and have been made without any undue influence from others.

Evaluators	Signatures
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Date: 

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**Content Evaluation Rating Sheet of ADM Modules**

Reference Number: \_\_\_\_\_

Learning Area: \_\_\_\_\_  
Grade Level: \_\_\_\_\_  
Title: \_\_\_\_\_  
Learning Competency/ies Code: \_\_\_\_\_  
Number of Pages: \_\_\_\_\_

Writer/s: \_\_\_\_\_  
Illustrator/s: \_\_\_\_\_  
Layout Artist/s: \_\_\_\_\_  
Language Used: \_\_\_\_\_

**Instructions:**

1. Carefully read the learning resource (LR) page by page to evaluate the LR for compliance to standards indicated in the criterion items under the six (6) factors below.
2. Put a check mark (/) in the appropriate column beside each criterion item. If your answer is NO, cite specific pages, briefly indicate the errors found, and give your recommendations in the attached *Summary of Findings* form.
3. Write *Not Applicable (NA)* for criterion items that does not apply in the LR evaluated.
4. Based on the number of criterion items marked "YES" under each factor, mark the appropriate column to indicate if the LR complied or not to the standards.
5. For factors with items marked *Not Applicable*, count the total applicable criterion items and multiply this with **75%** to determine the cutoff for compliance.

Standards / Criterion Items		
<b>FACTOR I. INTELLECTUAL PROPERTY RIGHTS COMPLIANCE</b>	<b>Yes</b>	<b>No</b>
1. The learning resource has no copyright violations.		
2. The copyrighted texts and visuals used in the LR are cited.		
3. The copyrighted materials used in the LR are accurately cited.		
4. The references are properly cited in the Bibliography.		
<b>Note:</b> At least 3 criterion items must be marked YES to indicate compliance to this factor.	<b>Complied</b>	<b>Not Complied</b>
<b>FACTOR II. LEARNING COMPETENCIES</b>	<b>Yes</b>	<b>No</b>
Content is consistent with the targeted DepEd Learning Competencies (LCs) intended for the learning area and grade level.		
<b>Note:</b> The item must be marked YES to indicate compliance to this factor.	<b>Complied</b>	<b>Not Complied</b>



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Standards / Criterion Items				
<b>FACTOR III. INSTRUCTIONAL DESIGN AND ORGANIZATION</b>			<b>Yes</b>	<b>No</b>
1. The LR contributes to the achievement of specific objectives of the learning area and grade level for which it is intended.				
2. Sequencing of contents and activities within each lesson facilitates achievement of objectives.				
3. Content is suitable to the target learner's level of development, needs, and experience.				
4. Content reinforces, enriches, and / or leads to the mastery of the targeted learning competencies intended for the learning area and grade level.				
5. Content is logically developed and organized throughout the material. (Lessons/activities are arranged from simple to complex, from observable to abstract).				
6. The LR contains useful introductions, reviews, summaries, and other devices that facilitate smooth progression from one lesson to another.				
7. Development of lessons allows for review, comparison, and integration with previous lessons.				
8. Motivational strategies (e.g., overviews, advance organizers, puzzles, games, etc.) are provided.				
9. The LR uses various teaching and learning strategies to meet individual differences/ learning styles. (if applicable)				
10. The LR develops higher cognitive skills (e.g., critical thinking skills, creativity, learning by doing, problem solving) and 21 <sup>st</sup> century skills.				
11. The LR enhances the development of desirable values and traits such as: (Mark the appropriate box with an "X" applicable for values and traits only)				
	11.1 Pride in being a Filipino	11.2 Scientific attitude and reasoning		
	11.3 Striving for excellence	11.4 Love for country		
	11.5 Helpfulness, teamwork, cooperation	11.6 Unity		
	11.7 Desire to learn new things	11.8 Honesty & trustworthiness		
	11.9 Ability to know right from wrong	11.10 Respect		
	11.11 Critical and creative thinking	11.12 Productive work		
	11.13 Others (Please specify) _____			
<b>Note:</b> At least 8 criterion items must be marked YES to indicate compliance to this factor.			<b>Complied</b>	<b>Not Complied</b>
<b>FACTOR IV. INSTRUCTIONAL QUALITY</b>			<b>Yes</b>	<b>No</b>
1. Content and information are accurate.				
2. Content and information are up-to-date.				
3. The LR is free from any social content violations.				
4. LR is free from factual errors.				
5. LR is free from computational errors (if applicable)				
6. LR is free from grammatical errors.				
<b>Note:</b> At least 5 criterion items must be marked YES to indicate compliance to this factor.			<b>Complied</b>	<b>Not Complied</b>

<b>Standards / Criterion Items</b>		
<b>FACTOR V. ASSESSMENT</b>	<b>Yes</b>	<b>No</b>
1. The LR provides useful measures and information that help the teacher evaluate learner's progress in mastering the target competencies.		
2. Assessments are aligned with the specific objectives and content.		
3. The LR provides "self-checks," ready-made achievement tests, and/or review activities.		
4. The LR provides variety of assessment types.		
5. Assessments have clear demonstration / examples, instructions, and/or rubrics to serve as guide on how these will be used.		
6. Variety of activities within the LR are utilized to ensure active engagement of the learners.		
<b>Note:</b> At least 5 criterion items must be marked YES to indicate compliance to this factor.	<b>Complied</b>	<b>Not Complied</b>
<b>FACTOR VI. READABILITY</b>	<b>Yes</b>	<b>No</b>
1. Vocabulary level is adapted to target users' experience and understanding.		
2. Length of sentences is suited to the comprehension level of the target user.		
3. Sentences and paragraph structures are varied and appropriate to the target user.		
4. There is logical and smooth flow of ideas within a lesson and from lesson to lesson.		
5. There is consistently good use of transition devices to focus on the main topics and signal a change of topic.		
6. Lessons, instructions, exercises, questions, and activities are clear to the target user.		
<b>Note:</b> At least 5 criterion items must be marked YES to indicate compliance to this factor.	<b>Complied</b>	<b>Not Complied</b>

*Reference: Guidelines on the Content Evaluation of DepEd-developed ADM Modules*



### Summary of Content Findings for DepEd-developed ADM Modules

Title of LR: \_\_\_\_\_

Grade Level:\_\_\_\_\_

[illegible]

Prepared by:

Date accomplished:

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Position

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**Recommendation**

(Please put a check mark ( / ) in the appropriate box.)

- ☐ **Minor revision.** This material is found compliant to the minimum requirements in all six factors. Revision based on the recommendations included in the *Summary of Content Findings* form and LR with marginal notes must be implemented.
- ☐ **Major revision.** This material is non-compliant to the requirements in one or more factors. Revision based on the recommendations included in the *Summary of Content Findings* form and LR with marginal notes must be implemented.
- ☐ **For field validation.** This material is found compliant to all factors with NO corrections.

I certify that this evaluation report and the recommendation(s) in the summary report are my own and have been made without any undue influence from others.

Evaluator: \_\_\_\_\_

Signature: \_\_\_\_\_

Date accomplished: \_\_\_\_\_



Republic of the Philippines  
Department of Education  
REGION III  
SCHOOLS DIVISION OFFICE OF NUEVA ECIIJA

**Language Review Rating Sheet of ADM Modules**

Reference Number: \_\_\_\_\_

Learning Area: \_\_\_\_\_  
Grade Level: \_\_\_\_\_  
Title: \_\_\_\_\_  
Learning Competency/ies Code: \_\_\_\_\_  
Number of Pages: \_\_\_\_\_

Writer/s: \_\_\_\_\_  
Illustrator/s: \_\_\_\_\_  
Layout Artist/s: \_\_\_\_\_  
Language Used: \_\_\_\_\_

**Instructions:**

1. Carefully read the learning resource (LR) page by page to evaluate the LR for compliance to standards indicated in the criterion items under the four (4) factors below.
2. Put a check mark (/) in the appropriate column beside each criterion item. If your answer is NO, cite specific pages, briefly indicate the errors found, and give your recommendations in the attached *Summary of Findings* form.
3. Write *Not Applicable (NA)* for criterion items that does not apply in the LR evaluated.
4. Based on the number of criterion items marked "YES" under each factor, mark the appropriate column to indicate if the LR complied or not to the standards.
5. For factors with items marked *Not Applicable*, count the total applicable criterion items and multiply this with **75%** to determine the cutoff for compliance.

Standards / Criterion Items		
FACTOR I. COHERENCE AND CLARITY OF THOUGHT	Yes	No
1. Do the statements / phrases make sense?		
2. Do the sentences in the paragraph contribute to one idea?		
3. Are the thoughts / ideas logically sequenced?		
4. Are conjunctions and transitional phrases used to link sentences or paragraphs?		
5. Is the choice of words / expressions appropriate?		
6. Are the sentences too long or complex?		
7. Is the language appropriate for the target readers?		
<b>Note:</b> At least 5 criterion items must be marked YES to indicate compliance to this factor.	Complied	Not Complied



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Standards / Criterion Items		
<b>FACTOR II. GRAMMAR AND SYNTAX</b>	<b>Yes</b>	<b>No</b>
1. Agreement between subject and verb		
2. Correct use of verb tenses		
3. No misplaced/Dangling modifiers		
4. No unclear antecedents and agreement between pronouns and their antecedent		
5. No faulty parallel construction		
6. No split infinitives		
7. No overuse of certain words		
8. No redundancies		
<b>Note:</b> At least 6 criterion items must be marked YES to indicate compliance to this factor.	<b>Complied</b>	<b>Not Complied</b>
<b>FACTOR III. SPELLING AND PUNCTUATION</b>	<b>Yes</b>	<b>No</b>
1. Are words, whether local or foreign, correctly spelled?		
2. Are the right punctuations in the right places?		
3. Is the use of the serial comma (comma before <u>and</u> and <u>or</u> ) observed?		
<b>Note:</b> At least 3 criterion items must be marked YES to indicate compliance to this factor.	<b>Complied</b>	<b>Not Complied</b>
<b>FACTOR IV. CONSISTENCY IN STYLE</b>	<b>Yes</b>	<b>No</b>
1. Where alternative spellings are permitted, was a choice made and used consistently throughout the material?		
2. Is the need for the same tense or person observed?		
3. Are the rules on capitalization, hyphenation, setting off in italics or boldface followed?		
<b>Note:</b> At least 3 criterion items must be marked YES to indicate compliance to this factor.	<b>Complied</b>	<b>Not Complied</b>

*Reference: Guidelines on the Language Review of DepEd-developed ADM Modules*

## Summary of Language Findings for DepEd-developed ADM Modules

Title of LR: \_\_\_\_\_

Grade Level:\_\_\_\_\_

[illegible]

Prepared by:

Date accomplished:

## Position

## Recommendation

(Please put a check mark ( / ) in the appropriate box.)

- ☐ **Minor revision.** This material is found compliant to the minimum requirements in all four factors. Revision based on the recommendations included in the *Summary of Language Findings* form and LR with marginal notes must be implemented.
- ☐ **Major revision.** This material is non-compliant to the requirements in one or more factors. Revision based on the recommendations included in the *Summary of Language Findings* form and LR with marginal notes must be implemented.
- ☐ **For field validation.** This material is found compliant to all factors with NO corrections.

I certify that this evaluation report and the recommendation(s) in the summary report are my own and have been made without any undue influence from others.

Evaluator: \_\_\_\_\_

Signature: \_\_\_\_\_

Date accomplished: \_\_\_\_\_



Republic of the Philippines  
Department of Education  
REGION III  
SCHOOLS DIVISION OFFICE OF NUEVA ECIIJA

## Layout and Design Evaluation Rating Sheet of ADM Modules

Reference Number: \_\_\_\_\_

Learning Area: \_\_\_\_\_  
Grade Level: \_\_\_\_\_  
Title: \_\_\_\_\_  
Learning Competency/ies Code: \_\_\_\_\_  
Number of Pages: \_\_\_\_\_

Writer/s: \_\_\_\_\_  
Illustrator/s: \_\_\_\_\_  
Layout Artist/s: \_\_\_\_\_  
Language Used: \_\_\_\_\_

### Instructions:

- Carefully read the learning resource (LR) page by page to evaluate the LR for compliance to standards indicated in the criterion items under the four (4) factors below.
- Put a check mark (/) in the appropriate column beside each criterion item. If your answer is NO, cite specific pages, briefly indicate the errors found, and give your recommendations in the attached *Summary of Findings, Corrections, and Review* form.
- Write *Not Applicable (NA)* for criterion items that does not apply in the LR evaluated.
- Based on the number of criterion items marked "YES" under each factor, mark the appropriate column to indicate if the LR complied or not to the standards.
- For factors with items marked *Not Applicable*, count the total applicable criterion items and multiply this with **70%** to determine the cutoff for compliance.

Standards / Criterion Items	Yes	No
<b>FACTOR I. PHYSICAL ATTRIBUTES</b>		
<b>A. Cover Page</b>		
1. Cover art is appropriate, relevant, and interesting.		
2. Cover elements are correct and complete. (i.e., w/ grade indicator & learning area, book title & type (LM, TG), cover art, DepEd text entries, spine entries, back cover entries)		
<b>B. Front Matter Pages</b>		
1. All necessary elements are complete (e.g., title page, copyright page, table of contents, and introduction / preface (optional)).		
2. Page numbers are set in lowercase roman numerals; centered at the bottom of the page; no page numbers on the title and copyright pages.		
<b>C. Inside Pages</b>		
1. Beginning page of the LR consistently falls on the right-hand page.		
2. Pagination is set in Arabic numerals and centered at the bottom of the page.		
3. Spaces between letters, words, and paragraphs facilitate reading.		
4. Page endings do not end with a hyphenated word or an awkward page turn. (i.e., there are at least two lines of text below a text head at the foot of a page.)		



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5. There is a maximum of only three consecutive hyphenated words in a paragraph.		
6. Pages have no bad breaks which affect readability.		
<b>D. Back Matter Pages</b>		
1. Has useful back matter pages (e.g., glossary, bibliography, index, appendix, etc.)		
<b>Note:</b> At least 8 criterion items must be marked YES to indicate compliance to this factor.	<b>Complied</b>	<b>Not Complied</b>
<b>Factor II. Design and Layout</b>	<b>Yes</b>	<b>No</b>
1. Consistency of elements (i.e., main heads, subheads, sections, and subsections are consistently classified)		
2. Simple (i.e., does not distract the attention of the reader)		
3. Attractive and pleasing to look at		
4. Adequate illustrations in relation to text		
5. Harmonious blending of elements (e.g. Illustrations & text)		
6. Suitable to the target users		
<b>Note:</b> At least 4 criterion items must be marked YES to indicate compliance to this factor.	<b>Complied</b>	<b>Not Complied</b>
<b>FACTOR III. TYPOGRAPHICAL ORGANIZATION</b> (e.g., size of letters, choice of font, use of boldface and italics, etc.)	<b>Yes</b>	<b>No</b>
1. Size of letters is appropriate for the target user.		
2. Font styles used are appropriate for the target user and easy to read.		
3. Size of letters and choice of font enable the target users to easily identify themes / ideas and rank them in order of importance.		
4. The use of boldface and italics are relevant and appropriate to the text.		
<b>Note:</b> At least 3 criterion items must be marked YES to indicate compliance to this factor.	<b>Complied</b>	<b>Not Complied</b>
<b>FACTOR IV. VISUALS</b> (e.g., illustrations, photographs, maps, tables, graphs, etc.)	<b>Yes</b>	<b>No</b>
1. Supplement the text		
2. Clarify the concept / topic and facilitate comprehension		
3. Consistently clear in content and detail		
4. Relevant to the learner's age, culture, and life situation		
5. Sustain interest and do not distract the learner's attention		
6. Appropriately placed in the page and proportionately drawn in size		
7. Properly labelled / captioned (if needed)		
8. Artistically appealing, simple, and easily recognizable		
9. Realistic and use appropriate color (optional) where needed		
10. Colored visuals are set in greyscale for black-and-white reproduction		
11. Line drawings are not shaded to avoid poorly and blotchy printed pages		
12. Illustrations of animals and people are facing inside the page		
13. Illustrations of a process involving separate steps or actions have individual pictures or frames		
<b>Note:</b> At least 9 criterion items must be marked YES to indicate compliance to this factor.	<b>Complied</b>	<b>Not Complied</b>

*Reference: Guidelines in the Evaluation of Layout and Design of DepEd-developed ADM Modules*



## Summary of Layout and Design Findings for DepEd-developed ADM Modules

Title of LR: \_\_\_\_\_

Grade Level:\_\_\_\_\_

[illegible]

Prepared by:

Date accomplished:

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Position

**Recommendation:** (Please put a check mark ( / ) in the appropriate box.)

- ☐ **Minor revision.** This material is found compliant to the minimum requirements of all four factors. Revision based on the recommendations included in the *Summary of Layout and Design Findings for DepEd-developed ADM Modules* form and LR with marginal notes must be implemented.
- ☐ **Major revision.** This material is non-compliant to the requirements in one or more factors. Revision based on the recommendations included in the *Summary of Layout and Design Findings for DepEd-developed ADM Modules* form and LR with marginal notes must be implemented.
- ☐ **For field validation.** This material is found compliant to all factors with NO corrections.

I certify that this evaluation report and the recommendation(s) in the summary report are my own and have been made without any undue influence from others.

Evaluator: \_\_\_\_\_

Signature: \_\_\_\_\_

Date accomplished: \_\_\_\_\_

**COMPOSITION OF QUALITY ASSURANCE TEAM**

<b>LEVEL</b>	<b>CHAIRPERSON</b>	<b>CO - CHAIRPERSON</b>	<b>MEMBERS</b>
<b>School</b>	School Head	School LRMDs Coordinator	Three (3) Teachers /Master Teachers/ Head Teachers/ who passed the screening of the School Selection and Screening Committee(SSSC) and who will serve as evaluators in respective learning assignment, preferably as follows: <ul style="list-style-type: none"> <li>• School Learning Area Coordinator / Content Evaluator</li> <li>• School Language (English/ Filipino) Coordinator / Language Evaluator</li> <li>• School ICT Coordinator/ Layout/ Format Evaluator</li> </ul>
<b>District</b>	Public Schools District Supervisor	District LRMDs Coordinator	Three (3) School Heads who will serve as evaluators in respective learning assignment, preferably as follows: <ul style="list-style-type: none"> <li>• District Learning Area Coordinator / Content Evaluator</li> <li>• District Language (English/ Filipino) Coordinator / Language Evaluator</li> <li>• District ICT Coordinator/ Layout/ Format Evaluator</li> </ul>
<b>Schools Division</b>	Chief of the Curriculum Implementation Division(CID)	Division Education Program Supervisor in-charge of the Learning Resource Management and Development Section(LRMDs)	Three (3) Education Program Supervisors / Public Schools District Supervisors/ Learning Resource Evaluators in respective learning assignment, preferably as follows: <ul style="list-style-type: none"> <li>• Education Program Supervisor in Learning Area / Content Evaluator</li> <li>• Education Program Supervisor in Language (English/ Filipino) / Language Evaluator</li> <li>• Education Program Supervisor / Public Schools District Supervisor/ Learning Resource Evaluator/ Layout/ Format Evaluator</li> </ul>

