



DEP-ED SDO N.E.
RELEASED
SEP 01 2021

Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE OF NUEVA ECIJA

RECORDS SECTION

MEMORANDUM

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Unit and Section Heads
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All others concerned

FROM : **JESSIE D. FERRER, CESO V**
Schools Division Superintendent

SUBJECT : **VIRTUAL PLANNING MEETING OF PMTs, TWGs, LEARNING FACILITATORS/TRAINERS AND CLASS MONITORS ON THE DIVISION ONLINE PEDAGOGICAL RETOOLING OF NON-SPECIALIZED/NON-MAJOR TEACHERS TEACHING FILIPINO**

DATE : 31 August 2021

The Schools Division of Nueva Ecija, thru the Curriculum Implementation Division (CID), will conduct a Planning Meeting of PMTs, TWGs, Learning Facilitator/Trainers and Class Monitors regarding the conduct of Division Online Training on Pedagogical Retooling Of Non-Specialized/Non-Major Teachers Teaching Filipino on September 3, 2021 at 9:00 a.m. onwards via Google Meet.

This activity aims to:

1. give the details to Learning Facilitators/Trainers on the documents needed to be submitted;
2. distribute and discuss the duties and responsibilities of TWGs;
3. prepare all the materials needed in the training such as program, invitations, google forms for the Pre and Post Test for daily attendance, and google drive for all the presentations;
4. discuss the content of Training Activity Plan and other related matters.

Participants to this activity are the PMTs, TWGs, Learning Facilitator/Trainers and Class Monitors in the Division Online Training On Pedagogical Retooling Of Non-Specialized/Non-Major Teachers Teaching Filipino;

Enclosure 1 is the list of of PMTs, TWGs, Learning Facilitator/Trainers and Class Monitors.

For information, guidance and compliance.



**VIRTUAL PLANNING MEETING OF PMTs, TWGs, LEARNING FACILITATORS/TRAINERS
AND CLASS MONITORS ON THE DIVISION ONLINE PEDAGOGICAL RETOOLING OF
NON-SPECILIZED/NON-MAJOR TEACHERS TEACHING FILIPINO**

PROJECT MANAGEMENT TEAM

NAME	DESIGNATION AND OFFICE	DUTIES
Jessie D. Ferrer, CESO V Mina Gracia L. Acosta, PhD Ronilo E. Hilario	SDS ASDS ASDS	Review and approve the training proposal and memorandum
Jayne M. Garcia, EdD	CID Chief, SDO Nueva Ecija	Check, review and recommend for the approval of the training proposal, design and matrix
Luis M. Calison	SGOD Chief, SDO Nueva Ecija	Meets and plans with the proponent, HRTD and TWG
Reynaldo S. Reyes	EPS I, Proponent	Prepares the TAP, Budget Proposal and Division Memo on the conduct of training.
Irylaine T. Gapud	SEPS, HRD SDO Nueva Ecija	Check, review and record the training proposal, design and matrix and the validity of the L & D.
Erwin T. Donelo	SEPS, Planning SDO Nueva Ecija	Checks and review the division memo and its alignment on the activity being proposed.
Mark Denisse De Jesus	EPS II, HRD SDO Nueva Ecija,	Check, review and record the training proposal, design and matrix and the validity of the L & D.
Jet Lee Ocampo	SEPS, SMME, SDO Nueva Ecija	Monitor and evaluate the conduct of training. In charge of the evaluation of the training process and practice.
Mark Anthony Calabano	EPS II, SDO Nueva Ecija	Monitor and evaluate the conduct of training. In charge of the evaluation of the training process and practice.
Alberto V. Tecson	Supply Officer SDO Nueva Ecija	Review the training materials and sign the purchase order
Marcela C. Dela Cruz	Admin. Aide I SDO Nueva Ecija	Review the training materials and prepare the purchase order.
Roderick Elegado	ITO, SDO Nueva Ecija	In charge of the PPT presentations and technical troubles.
Mike Ahren Rances	ICT, SDO Nueva Ecija	In charge of the PPT presentations and technical troubles.
Celeste M. Lazaro	Admin. Aide III SDO Nueva Ecija	Assist the proponent in the preparation of training proposal, certificate of participation/ recognition.

TECHNICAL WORKING COMMITTEE:

PLANNING COMMITTEE:

Chairperson: Reynaldo S. Reyes, EPS 1, Filipino
Members: Joselito S. Malamanig, PhD., AP II, GVAHS
 Jonnie A. Payoyo, PhD., MT I, Talavera SHS

TECHNICAL COMMITTEE:

Chairperson: Jonnie A. Payoyo, PhD., MT I, Talavera SHS
Members : Joselito S. Malamanig, PhD., AP II, GVAHS
 Diana B. Lucero, Head Teacher V, Vega NHS
 Analyn C. Sagadraca, PhD., HT III, Rizal NHS
 Criscel S. Cachuela, HTIII, Dr. R. De Santos NHS
 Christian Jay P. Ordon, Teacher III, Bongabon NHS
 Mario L Gustilo Jr., Teacher III, B. Sangalang NHS
 Derek F. Hipolito, Teacher III, Rizal NHS
 Cherry Anne A. Santos, Teacher III, E. R. Lina NHS

REGISTRATION & DOCUMENTATION COMMITTEE:

Chairperson: **Analyn C. Sagadraca, PhD.**, HT III, Rizal NHS
Members : **Evangeline P. Abbacan**, HT III, Lino P. Bernardo NHS
Christian Jay P. Ordona, Teacher III, Bongabon NHS
Criscel S. Cachuela, HTIII, Dr. R. De Santos NHS
Mario L Gustilo Jr JR, Teacher III, B. Sangalang NHS
Derek F. Hipolito, Teacher III, Rizal NHS
Cherry Anne A. Santos, Teacher III, E. R. Lina NHS

LIST OF TRAINERS /LEARNING FACILITATORS

NAME	POSITION	OFFICE
Cristina S. Chioco	Educ. Program Specialist II	CID, SDO Nueva Ecija
Joselito S. Malamanig,Ph.D.	Asst. Principal II	Gabalton Vocl. Agrl Sch.
Analyn C. Sagadraca, PhD.	Head Teacher III	Rizal National HS
Jonnie A. Payoyo, Ph.D.	Master Teacher I	Talavera Senior HS
Diana B. Lucero	Head Teacher V	Vega National High Sch.
Angelica C. Bautista, PhD.	Teacher III	Dona Juana Chioco NHS
Mario Gustillo Jr	Teacher III	B. Sangalang National HS
Dr. Voltaire M. Villanueva, PhD.	Asst. Dean, Faculty ng mga Sining at Wika	Philippine Normal University
Alma Bautista, PhD.	Master Teacher II	Santos Ventura NHS, SDO Mabalacat City
Jenevieve S. Palattao	Teacher III	Jose V. Palma SHS, SDO Quezon City