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JUL 27 2021

Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE OF NUEVA ECIJA

RECORDS SECTION

MEMORANDUM

To: Assistant Schools Division Superintendents
Chiefs of Division, CID and SGOD
Division Unit Heads
All Others Concerned

From: **JESSIE D. FERRER, CESO V**
Schools Division Superintendent

Subject: **DIVISION MIDYEAR PERFORMANCE REVIEW FOR FY 2021**

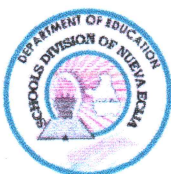
Date: 26 July 2021

1. As mandated by DepEd Order No. 2, s. 2015 “Guidelines on the Establishment and Implementation of the Results-based Performance Management System (RPMS) in the Department of Education”, the Schools Division Office will conduct the Midyear Performance Review of all division personnel on August 2-6, 2021.
2. The activity aims to determine the progress in achieving the objectives as agreed upon by the rater and the ratee. If the situation warrants, a one-time recalibration of office and individual objectives shall be allowed during the midyear review.
3. During the midyear review, the rater shall inform the ratee of the status of performance and accomplishments and provide coaching, feedbacks and appropriate interventions, if necessary.
4. The rating for a particular task accomplishment should be supported with reports, documents or any output as proof of actual performance (MOVs). In the absence of said bases or proofs, a particular task shall not be rated and shall be disregarded.
5. Division Chiefs and Unit Heads, as raters, shall submit to the Office of the SDS a report on the result of the midyear performance review following this format below on or before August 12, 2021:

Division/Unit: _____

Name of Personnel	Position	Midyear Performance Rating	Technical Assistance Provided, in case of Gaps	Signature

6. For information, guidance and compliance.



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